

Smt. Kasturbai Walchand College (Arts-Science), Sangli**Rajnemi Campus, Wood House Road, Sangli-416416 (MS)**Affiliated to Shivaji University, Kolhapur
NAAC Re-Accredited With B GradePhone : 0233- 2372102
E-mail : sankwc@gmail.com
Website : www.kwcsangli.in**Internal Quality Assurance Cell (IQAC) Meeting****Minutes of Meeting****Date : 26/10/2020**

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on 26th October, 2020 in the Principal's cabin at 12.15 pm. Following members of the committee were present.

Sr. No.	Name of the Teacher	Designation	Sign
1	Prin. Dr. B. P. Ladgonkar	Chairperson, IQAC	
2	Dr. P. N. Gore	Co-ordinator, IQAC	
3	Dr. S. K. Rathod	Vice-Principal, Member	
4	Dr. R. V. Kupwade	Member	
5	Dr. Mrs. R. K. Hardikar	Member	
6	Dr. B. A. Sajane	Member	
7	Mr. V. M. Desai	Member	
8	Dr. S. G. Khadke	Member	
9	Dr. S. S. Wadkar	Member	
10	Dr. Vikas Minchekar	Member	
11	Dr. P. R. Chavan	Member	

In the academic year 2020-21 1st meeting of IQAC was held on 26th October, 2020 at 12.15 pm. to discuss the agenda given in the notice.

Agenda No. 1 Confirmation of the minutes of the previous meeting.

The minutes of the earlier meeting held on 12th June 2020 were read out and confirmed by IQAC, member unanimously.

Agenda No. 2 Preparing online AQAR 2019-2020.

The NAAC has revised AQAR format and has to be submitted online through HEI Portal. Various facets of revised AQAR format are discussed. Hard Copy of the format is given to the criterion Heads for perusal. It is resolved to meet frequently for preparation of AQAR. Moreover

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results of SSS and feedback should be induced. It is decided to upload AQAR to NAAC Portal well in type.

Agenda No. 3 Preparation of Action plan for the Academic year 2020-21.

In order to prepare academic Action plan for the year 2020-21, all criterion Heads along with Heads of various Departments were asked to contribute with proposed activities in the Department. It was resolved to prepare Action plan taking into consideration the inputs from various Departments and criterion Heads. It was also decided to conduct activities through online mode due to Covid-19 Situation. The organization of workshops, seminars, conferences student activities shall be conducted through zoom meeting app or Google meet app.

Agenda No. 4 Conduct off Academic and Administrative Audit for the year 2020-2021.

It was resolved to conduct Academic and Administrative Audit for the year 2020-2021 by external agencies. In this connection, Rayat Shikshan Santha's Expert Panel was to be invited in Feb/March 2021 for two days. The responsibility was entrusted to Prof. Dr. Tonape of conducting AAA. He was also given the responsibility of finalizing the schedule.

Proposed by : Dr. P. N. Gore

Seconded by : Dr. S. S. Wadkar

Agenda No. 5 Introducing Value added short term courses / certificate / Diploma Courses.

In order to inculcate employability skills among the students, the IQAC proposed to introduce value added short term courses by some Departments. It was resolved to send proposals to the University for introducing new certificate courses. The Dept of. Ardhamagadhi, Microbiology and Dept. of Physical Education were asked to send the proposals to S. U. Kolhapur, through proper channel.

Agenda No. 6 Formation of Parent-Teacher Association.

The Parent Teacher Association which already existed, was revived for the inclusion of new parents.

The IQAC members decided to strengthen the association by organizing frequent

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meetings of Parent- Teacher Association. The IQAC members also suggested some activities to be conducted by the association.

Agenda No. 7 Discussion on Best Practices at the Institutional Level.

In the third cycle of accreditation, the institute had a number of Best Practices. For the 4th cycle of Accreditation, the IQAC proposed to finalize new Best Practices. The members came up with a contexts of have one Best Practice from Science faculty and another from Arts. The IQAC unanimously decided to have the following Best Practices for the year 2020-2021.

Best Practice 1. Development of Scientific Temper among Junior College and High school Students through Exhibitions (Science Faculty)

Best Practice 2. Character Building and Personality Development through Lecture Series.

Proposed by : Dr. P.R. Chavan

Seconded by : Dr. Mrs. B. A. Sajne

Agenda No. 8 Selection of student representative for IQAC.

For the Academic year 2020-2021, the selection of student representative on IQAC was pending. For that purpose, in the earlier meeting, the IQAC members were suggested to enlist the students from all streams. It was shortlisted and the IQAC finally recommended the name of Miss. Neha Hande (B.SC. III Mathematics), unanimously.

Proposed by : Dr. Mrs. B.A. Sajane

Seconded by: Dr. R. V. Kupwade

Agenda No. 9 Any other issues with the prior permission of the chairperson.

As there was no any other issue, the meeting concluded with a vote of thanks proposed by Vice-Principal Dr. S.K. Rathod.


IQAC Coordinator
Smt. Kasturbai Walchand College
(Arts & Science), Sangli




PRINCIPAL
Smt. Kasturbai Walchand College,
Arts-Science, Sangli.

Estd. 1960

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Latthe Education Society's

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Internal Quality Assurance Cell (IQAC) Meeting

Minutes of Meeting

24/02/2021

A meeting of **Internal Quality Assurance Cell (IQAC)** was held on 24th February, 2021 in the Board Meeting Hall at 12.00 pm. Following members of the committee were present.

Sr. No.	Name of the Teacher	Designation	Sign
1	Prin. Dr. B. P. Ladgonkar	Principal & Chairperson, IQAC	
2	Dr. P. N. Gore	Co-ordinator, IQAC	
3	Dr. S. K. Rathod	Vice-Principal, Member	
4	Dr. R. V. Kupwade	Member	
5	Dr. Mrs. R. K. Hardikar	Member	
6	Dr. Mrs. B. A. Sajane	Member	
7	Mr. V. M. Desai	Member	
8	Dr. Mrs. S. A. Pawar (Hirugade)	Member	
9	Dr. S. S. Wadkar	Member	
10	Mr. A. B. Dhere	Member	
11	Dr. P. R. Chavan	Member	
12	Shri. B. N. Kante	Member	

In the academic year 2020-21 2nd meeting of IQAC was held on 24th February, 2021 at 12.00 pm to discuss the agenda given in the notice.

In the academic year 2020-2021, the 2nd IQAC meeting was held on 24th February 2021 at 12 pm in the Board meeting Hall. The chairman of Latthe Education Society, Sangli, Hon'ble Shri. Shantinath Kante and Honorary secretary of LES Hon'ble Suhas Patil were present for the IQAC meeting. The following issues were discussed in the meeting. The IQAC Co-ordinator welcomed the Hon'ble Chainman, Honorary Secretary, Principal and IQAC members at the outset.

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Agenda No. 1 Confirmation of the minutes of the earlier meeting.

The previous meeting of IQAC was held on 26th October, 2020 in Principal cabin. The minutes of the meeting were read out and confirmed by the IQAC.

Agenda No. 2 Preparation for submission of AQAR 2019-2020.

In the earlier meeting the revised online AQAR format was already shared with Criterion Heads. The Criterion-wise meetings were also organized to discuss the metrics meticulously. As the date for submission of online AQAR was extended up to 30th April 2021, the IQAC decided to review the AQAR before final submission. Before online submission, it is decided to put AQAR before CDC for final approval.

Agenda No. 3 Submission of NIRF Rankings-2021.

The National Institutional Ranking Framework was launched in the year 2015. Since then, the college has been participating in the NIRF consistently. For the NIRF Rankings-2021 data was collected and submitted online when Data capturing system was open. The report was also hosted on Institutional website.

Agenda No. 4 Review of activities conducted during the year 2020-2021.

The IQAC took a number of initiatives during the year, like Alumni Lecture Series, IPR workshop, Faculty Development programme, Induction programme for 1st year students. These activities were reviewed in IQAC meeting. The Chairman & Honorary Secretary of LES appreciated the initiatives and contributions of IQAC. It is also suggested to introduce ERP System in the college for strengthening academic and administrative activities.

Agenda No. 5 Discussion on recommendations of Peer Team visit.

In the third cycle of accreditation, Peer Team made certain recommendations for Quality enhancement and sustenance. The suggestions/recommendations by the Peer Team were discussed one by one and it was resolved to take necessary steps to fulfill the recommendations before 4th Cycle accreditation. In this regard, Honorary Secretary Mr. Suhas Patil also made valuable suggestions.

Agenda No. 6. Action Plan for the year 2020-21.

The IQAC, in consultation with various Heads of Departments, prepared Action Plan for the year 2020-21. After the discussion, the IQAC finalized and approved the action plan. It focused upon conduct of activities through online mode due to Corona pandemic Situation.

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Agenda No. 7 Selection of Student Representative for IQAC.

For the reconstitution of IQAC, the selection of Student Representative is essential. After having considered certain names, the IQAC finally selected Miss. Neha Hande as a Student Representative in IQAC for the year 2020-21. She was informed about the inclusion of her name on IQAC and the role she has to play for Quality improvement and sustenance.

Agenda No. 8 Any other issues with the prior permission of the chairperson.

As there was not any other issue, the meeting concluded with a vote of thanks proposed by Vice-Principal Dr. S. K. Rathod.


IQAC Coordinator
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